

**Chickasaw County Board of Health
November 9, 2022
Meeting Minutes**

The Chickasaw County Board of Health met Wednesday, November 9, 2022, at the Chickasaw County Community Services Building. Cindy Shoemaker, Chair, called the meeting to order at 2:00 p.m.

Present were members Cindy Shoemaker by phone, Joan Knoll, Toni Friedrich.

Absent: Dr. Jack Kline and Jeremy McGrath.

Guests present Lisa Welter RN, Administrator, Ann Knutson, RN, Assistant Administrator, Anita Eschweiler, BOH Secretary, Penny Andorf, Environmental Health, and Terry Johnson.

A motion by Knoll, seconded by Friedrich to approve the agenda. Ayes: Friedrich, Knoll, Shoemaker. Absent: Dr. Kline and McGrath. Motion carried.

A motion by Knoll, seconded by Friedrich to approve October 12, 2022, meeting minutes. Ayes: Friedrich, Knoll, Shoemaker. Absent: Dr. Kline and McGrath. Motion carried.

A motion by Knoll, seconded by Friedrich to approve October 20, 2022, meeting minutes. Ayes: Friedrich, Knoll, Shoemaker. Absent: Dr. Kline and McGrath. Motion carried.

Public Comment: Terry Johnson had questions about the region 2 wages and benefits survey – Fall 2022 on the agenda.

Environmental Health

Penny updated the board on agency activities for October. Penny completed 25 water tests. Two animal bites were reported in Nashua. Penny completed 10 septic site evaluations, 5 time of transfer, 2 binding agreements, and 2 well permits with no well plugging. Penny did one pool inspection. Penny informed the board the Jerico property owner had passed away and his properties are being sold. His Jerico property has a lien against it until spring when it will be sold. Penny reported she has been working with the DNR regarding water testing at the Heritage.

Home Health

Home Health Update

Lisa Welter gave a monthly home health update. Census 86. Medicare 10. Medicaid 23. Referrals 15. Admissions 11. Discharges 15. Failed Admits 4. Unbillable visits 4. Nurse visits 202. Aide visits 274. Homemaker visits 330.

Approve status change for Jane Wolf

Lisa informed the board that Jane Wolf will go from full-time to part-time. The board will table to approve this after the new nurse has been hired. Lisa asked to post and advertise for a full-time nurse. A motion by Knoll, seconded by Friedrich to post and advertise for a full-time nurse for 10 days and the job will remain open until filled. Ayes: Friedrich, Knoll, Shoemaker. Absent: Dr. Kline and McGrath. Motion carried.

Business Operations

Monthly Claims

Lisa presented the cell phone bill for October that arrived after the last Board of Health meeting for \$503.64. A motion by Friedrich, seconded by Knoll to approve last month's phone bill claim for \$503.64. Ayes: Friedrich, Knoll, Shoemaker. Absent: Dr. Kline and McGrath. Motion carried. The monthly claims for Public Health were \$21,035.28. The mileage claims for Public Health were \$2,673.18. The total claims for Public Health are \$23,708.46. The Environmental Health monthly claim total is \$1,942.88. The total claims for both agencies are \$25,651.34. A motion by Knoll, seconded by Friedrich to approve the claims as presented Ayes: Friedrich,

Knoll, Shoemaker. Absent: Dr. Kline and McGrath. Motion carried. Lisa gave an update on the budget expenditures and revenue amounts for both Public Health and Environmental Health.

Annual Report

Lisa sent out the annual agency report prior to the meeting. She will send it to the Supervisors via email. Discussion followed. Lisa informed the board at the last board of supervisors meeting. It was said our agency didn't do background checks. Lisa informed the members we do in fact do background check on all employees prior to employment as it is required by the state. We also check OIG on all employees monthly. The background checks for child and dependent adult abuse, criminal history, and sex offender and active license.

Region 2 wage and benefits survey- fall 2022

Lisa previously sent this to members prior to the meeting. Erin Brakema compiled this information and Lisa wanted to share it with members. Terry Johnson asked about employee raises. Terry was informed that all raises are done annually and are only cost of living. Lisa will send it to the Board of Supervisors.

Update on CCPH moving to another building

Lisa said the board of Supervisors has talked about our agency moving to the Heritage building but no vote has been made. Joan asked Lisa to inform the board of Supervisors about the guidelines our agency needs to meet to move the agency.

Public Health Program

Covid-19 Update

Lisa gave an update and reported the Covid-19 number since the last meeting. Lisa said we are still holding Covid-19 clinics weekly.

Monkey Pox Update

Lisa gave an update on Monkey Pox to members.

Communicable Disease

Lisa discussed informed the board she is currently following one patient with TB for the next four months. Lisa talked about Ebola, Avian Flu, and RSV. Discussion followed.

Grant Update

Anita updated the board on the grants billed.

The next Board of Health monthly meeting will be Wednesday, December 14, 2022, at the Chickasaw County Community Services Building at 2:00 p.m.

A Motion by Friedrich seconded by Knoll to adjourn. The meeting adjourned at 2:48 p.m. Ayes: Friedrich, Knoll, Shoemaker. Absent: Dr. Kline and McGrath. Motion carried.

Anita Eschweiler, BOH Secretary.

Attested by Lisa Welter, RN,
Chickasaw County Public Health Agency Administrator